GROUND KEEPER & ANIMAL CARE

The Ground Keeper & Animal Care role is responsible for attending to all the resident animal & grounds maintenance. This includes all animal perimeters, habitats and any other areas as required.

MAJOR RESPONSIBILITIES

- Care & wellbeing of resident animals
- Deep cleaning of animal habitats

Care & Wellbeing of Resident Animals

- Respond to issues that arise in relation to the property, the buildings, and the animals.
- Participate in diet preparation.
- Feed and water all animals.
- Clean refrigerators/freezers on a daily basis.
- Perform animal husbandry.
- Maintain feed room – keep clean and organized.
- Label foods and rotate as necessary.
- Perform inventory of food and enrichment.
- Participate in enrichment activities for the animals.
- Enclosure maintenance - cleaning, weed whacking, mowing, tree trimming.
- Routine inspection of enclosures, fencing, pools, and other structures.
- Shifting of the animals on a regular basis.
- Maintaining sanctuary grounds.
- Perform minor repairs as necessary.
- Support in all event set up and breakdown.
- Maintain animal records, notes & enrichment log on a daily basis.
- Maintain all MSDS sheets on the property.
- Set up and maintain needed supplies for daily visit stations and special events.
- Perform construction of habitats when needed
- Maintain and keep clean carts
- Disinfect and deep clean transfer cages, rescue hauler, & bedrooms
- Follow all SOP procedures to ensure safety of self, others and animals
Deep Cleaning Animal Habitats

- Deep clean animal enclosures on a regular schedule following LTB standards.
- Ensure all end of day lists are checked for deep cleaning to be done.

Other
- Maintain knowledge of policies and procedures on all aspects of animal care.
- Maintain confidentiality of proprietary and donor information.
- Attend & participate all staff meetings as well as AM & PM keeper meetings.
- Engage as a team member/team player at LTB.
- Provide outstanding customer service in-person and over the phone.
- Other duties as assigned by the Ranch Foreman and/or Founder/Director.

Qualifications:
Must have a can-do attitude, be a team player, excellent communication skills and the ability to follow directions in both the written and oral form. Must have a love for animals and be passionate about our mission and follow all safety protocols and guidelines.

Working conditions and Physical requirements:
The ability to lift up to 50 pounds, ability to bend, stoop, kneel, crawl and walk on uneven terrain, ability to work in inclement weather conditions including extreme heat and cold depending on the season, ability to work a varying schedule with flexibility in mind, ability to operate power tools and complete minor construction tasks, ability to follow oral and written directions, ability to understand hazards and risks and apply proper safety precautions for a safe working environment, ability to multi-task. Driver's license, specialized skills and experience operating 4-wheel drive carts, trucks and ATV's is a plus.

Job duties and hours can change and may include early mornings, late nights, weekends and holidays